

PRATTS BOTTOM PRIMARY SCHOOL



SCHOOL PROSPECTUS

2017/2018



PRATTS BOTTOM PRIMARY SCHOOL

Hookwood Road, Pratts Bottom, Orpington, Kent, BR6 7NX

Web: www.prattsbottomprimary.co.uk

Email: general.office@prattsbottom.bromley.sch.uk

Telephone/Fax: +44 (0)1959 532225

Head of School: Mrs E Hodson

Dear Parents,

Welcome to Pratts Bottom Primary School.

We are proud to be a small village school that offers children a welcoming and secure environment in which to learn and develop as young people. We offer small classes and individual attention.

We aim for the highest attainment for all our pupils, through high quality teaching, in a well managed and structured environment.

We will give your child the opportunity to gain independence and to rise to the many educational and social challenges that they will face as a citizen of the 21st Century.

As a school we believe in mutual respect and self discipline.

All the children in our school will be:

- challenged by teacher expectations to achieve the highest attainment possible across all curriculum areas;
- taught the various elements of English and Mathematics, working to gain skills that allow independent working. We offer a broad, balanced and creative curriculum.
- encouraged to develop an enquiring mind and the skills for finding out information from the world around them;
- literate in Information Communication Technology and to be aware of the many technological advances in the world in which they live;
- sensitive to the needs of others and tolerant of different beliefs and views;
- encouraged to communicate confidently and clearly in spoken and written language.

The school will:

- encourage a partnership with parents to promote the education of their children;
- ensure a well structured and disciplined environment where the children may flourish;
- work closely with the wider community.

Mrs Emma Hodson
Head of School



Pratts Bottom Primary School

South Orpington Learning Alliance Multi-Academy Trust: a company limited by guarantee. Registered in England: Company Number 07943613 Registered Office: Sandy Bury, Orpington, BR6 9SD

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Co-Educational Community Primary School

Website
www.prattsbottom.bromley.sch.uk

Head of School
Mrs E Hodson

Executive Head Teacher
Mr A Linnett

Chair of Governors
Mr Peter Hudson. OBE

Executive Director, Education and Care Services
Jane Bailey
Education and Care Services,
Bromley Civic Centre,
Stockwell Close,
Bromley,
Kent.
BR1 3UH

Telephone: 020 8464 3333

The information contained in this brochure refers to the school year 2017/2018. Whilst every attempt has been made to provide accurate information, no guarantee is given that the arrangements described will remain unchanged.

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STAFFING

Teaching Staff

Mrs E Hodson	:	Head of School
Mr A Linnett	:	Executive Head Teacher
Mrs N Lippert	:	Assistant Head Teacher Class 1 & 2 Teacher Maths Leader
Mrs L Bradford	:	EYFS Teacher Science and P.E. Leader
Miss S Ashlin	:	Class 5 & 6 Teacher English Leader
Miss S Whitton		Class 3 & 4 Teacher
Mrs J Robinson		Maternity Leave
Mrs Fogden	:	Inclusion Manager

School Business Manager

Mrs S Lavelle

Administration Assistant

Mrs A Pinner

Classroom and Support Assistants

Mrs A Pinner
Mrs J Riley
Mrs A Foley
Mrs C Townsend
Mrs C Hillman
Mrs D Ovenden

Midday Supervisors

Mrs A Pinner
Mrs J Riley
Mrs A Foley
Mrs C Townsend
Mrs C Hillman

Caretakers

Mr J Martin

Cleaner

Mrs V Ould

Governing Body

Mr P Hudson, OBE
Mrs E Hodson
Mr A Linnett
Mrs J Jensen
Mr P Ioannou
Mrs K Savage
Mrs J Riley
Mrs N Lippert
Mr S Storey

Chairman & Co-opted Governor
Head of School/Governor
Executive Head Teacher/Governor
Parent Governor
Parent Governor
Parent Governor
Vice Chairman & LEA Appointed Governor
Staff Governor
Buildings and Site Governor

HISTORY OF THE SCHOOL

The school is situated on the edge of the village, within the wooded valley that gives the school its name. The school was built in 1886 to serve the largely rural community and daily logs, written by past Head Teachers, tell of the routines for the children and staff.

The original building comprised of three classrooms and a staff room. Over the years it has been modified to reflect the changing needs within schools. The building has been extended to include a hall/canteen and kitchen, the school office, a staff room and indoor toilets for the children. The old School House was integrated into the school building and accommodates a music and drama studio and an additional teacher space, library, the Inclusion Manager's room used for small group work and a foundation stage classroom. It is known as the Hudson Suite, named after a previous Head Teacher who gave 23 years' service to the school. The grounds of the school have also been improved to include an outdoor climbing area for the foundation stage and a quiet covered area for children to use at break times, parents to shelter under and for teachers to utilise as an outside teaching space, irrespective of the weather. In addition, the school has the advantage of its own large playing field that is used for a wealth of sporting and fun activities.

Throughout the last hundred and thirty years the school has reflected the advances and changes in state education whilst remaining a focal point for the local community.

Links with the Wider Community

We are part of a local group of schools known as a multi-academy trust, our name is The South Orpington Learning Alliance (SOLA). The schools in this group are:- The Highway Primary, Green Street Green Primary, Tubbenden Primary, Chelsfield Primary and Darrick Wood Juniors. We also have a close association with Cudham Primary, Downe Primary which are two local small schools and Warren Road Primary.

The school also has strong connections with the local community, having a regular slot in the residents' newsletter, a stall at the Pratts Bottom Village Fete and inviting the local community into school to enjoy events such as fetes, Harvest and Christmas celebrations and all school productions.

ORGANISATION OF THE SCHOOL

There are at present four classes in the school and the staff consists of the Head Teacher, four class teachers and a part time teacher who is responsible for special needs. We also have 2 additional support teachers who work across the whole school.

The number of children on roll for 2017/2018 is 79. The children are divided into four classes:

Gemstones Class	-	Reception
Emerald Class	-	Year 1 and 2
Ruby Class	-	Year 3 and 4
Sapphire Class	-	Year 5 and 6

The curriculum is differentiated to meet every child's individual needs across the school. We are committed to an inclusive education for all, regardless of gender, race, culture, religion or disability. We organise the curriculum into a 2 year rolling programme to ensure that children do not cover the same topics.

Admission

Parents are welcome to view the school by appointment with the Head of School or on our Open Days held in November.

Places in **all** academic years in primary schools are administered by the Admissions team in Bromley and Bromley parents wishing to make an application for any primary school place must do so through Bromley Admissions. Parents living in neighbouring authorities must make their applications through their home county who will advise Bromley Local Authority of parents' requests. Applications for admission into Reception have to be sent to the Local Authority of the school of your choice by a specified date, which is advertised in the local press, libraries and schools.

At present children should by law be attending school at the beginning of the term following his/her 5th birthday. In Bromley most children usually start school in September.

We have a staggered induction process for the first few weeks of the term for the children who have accepted a place to join our school.

Our Equal Opportunities Policy ensures that all children have equal access to educational provision regardless of race, gender, colour or creed, ability or disability.

Governors

The Governors meet on a regular basis with one formal meeting each term. The Agenda for these meetings and the Minutes are displayed on the board by the School Office and on the School website. There are other meetings of committees and occasional informal meetings of the Governing Body. We are very fortunate to have governors who are actively involved with our school and who have a wealth of experience and expertise to offer.

Charging and Remissions Policy

The Governors have accepted the Charging and Remissions Policy of the London Borough of Bromley.

It is necessary to ask for voluntary contributions to cover the cost of educational visits made by the children. Pupils may not be excluded from a visit because their parents have not made a contribution. Please see the Head of School if you ever have any difficulties over making a contribution. If there are not enough voluntary contributions, then the visit may have to be cancelled.

Official Documents

The Freedom of Information Act requires funded bodies, including schools, to be clear about the information they publish. We have produced a publication scheme setting out all the information we publish on a regular basis and where to find it. A copy of this scheme is available from the school office.

Security

The school has a coded door lock on the main entrance door, paddle handles on the other external doors and a link fence enclosing the school grounds. All visitors enter the secured main entrance where a member of staff will admit them. All visitors will have to sign in and out of the school and wear a badge to identify that they are a visitor.

Attendance Information

The percentage of half days missed during the academic year September 2016 to July 2017 was as follows:

- Authorised absence : 2.7%
- Unauthorised absence : 0.9%

Absence

We believe that every lesson counts and taking children out of school during term time should be avoided whenever possible. If there was an occasion when a child needed to be out of school, please discuss this with the Head of School first, especially before booking a holiday that may run into term time.

Withdrawal from Learning forms are available from the Head of School after a formal discussion about any possible authorisation.

Any absence must be reported otherwise it goes down as an unauthorised absence / truancy, which is reported annually and published for each school.

If your child has a dental or medical appointment, the school should be notified in advance in writing, although it is preferable that these be arranged out of school hours. The school should be notified of any absence due to sickness or emergency appointments on the morning of the first absence. Telephone messages are acceptable. We have a first day call policy and if we have not heard about an absence by 10.00 am, the school office will ring to check.

School Hours

The morning session is:	Gemstones: Emerald: Ruby: Sapphire:	8.45am to 11.55am 8.45am to 12.00pm 8.45am to 12.05pm 8.45am to 12.10pm
The afternoon session is:	Gemstones: Emerald: Ruby: Sapphire:	1.15pm to 3.30pm 1.15pm to 3.30pm 1.15pm to 3.30pm 1.15pm to 3.30pm

Break time is: 10.45 a.m. to 11.00 a.m.

Children should not be on the premises before 8.40 a.m. unless accompanied by an adult as a member of staff will not be on playground duty until this time.

General Information

Our school is a smoke free zone. We have a whole school policy of no smoking anywhere in the school grounds and buildings.

Secondary Transfer

Our pupils, over the past few years, have transferred to a number of schools in the area.

In 2017 these were Wilmington Grammar School for Boys, Knole Academy, Charles Darwin, The Glebe, Ravenswood School and Trinity School.

In 2016 these were Wilmington Grammar, Knole Academy, Bishop Justus , Charles Darwin, The Glebe and Bullers Wood.

In 2015 these were Trinity, Charles Darwin, Knole Academy and Bishop Justus.

School Teams

Every child belongs to a team. We have Neptune, Jupiter, Mercury and Venus. All children collect team points throughout the week, which are totalled on a Friday. We have Team Captains in Year 6.

THE NATIONAL CURRICULUM

The National Curriculum was introduced into schools from September 1989 and updated in September 1995 and again in September 2014.

The Act begins by saying that the school curriculum must be broad and balanced and must:

- **promote the spiritual, moral, cultural, mental and physical development of pupils at the school and of society;** and
- **prepare pupils for the opportunities, responsibilities and experiences of adult life.**

The Education Reform Act describes a pupil's compulsory education in four key stages.

Key stages of compulsory education

Key Stage	Ages	Phase
Foundation Stage	0-5	Pre-School & Reception
1	5-7	Primary
2	7-11	Primary
3	11-14	Secondary
4	14-16	Secondary

Compulsory education begins in the term after a child's fifth birthday.

The desirable outcomes are goals for learning for children prior and up to the end of their Reception year and is now under the heading of the Foundation Stage. They emphasise early Literacy, Numeracy and the development of personal and social skills and contribute to children's knowledge, understanding and skills in other areas" - as stated in Desirable Outcomes for Children's Learning by the School Curriculum and Assessment Authority.

Key Stage 1 of the National Curriculum begins in Year 1 of schooling

The National Curriculum consists of core and foundation subjects, which must be taught to all pupils of compulsory school age.

Core and foundation subjects of the National Curriculum

Core Subjects	Foundation Subjects
Mathematics English Science	History Geography Music Art & Design P.E. Computing Languages (KS2)

R.E. is provided for all children as the Law requires that 5% of curriculum time is devolved to R.E. and, in addition, the children have a daily act of collective worship. Parents have the right to withdraw their children from all or part of R.E. and collective worship. In this instance, the children will remain with a member of staff to complete other work. Personal, Social, Citizenship & Health Education (PSCHE) is also addressed either within R.E., circle time or discussion.

The following table explains the numbering of the year groups in the school. Year R is Reception.

Table up to Year 6

Key Stage	New Description	Age of majority of the pupils
Foundation	R	4-5
1 1	Y1 Y2	5-6 6-7
2 2 2 2	Y3 Y4 Y5 Y6	7-8 8-9 9-10 10-11

Children in Years 2 and 6 take part in National Assessment Procedures, the results of which will be included in end of year reports.

CURRICULUM

Each year group in our school follows an integrated curriculum in which daily attention is particularly given to the core subjects of Science, English and Mathematics. The foundation subjects are covered in a variety of ways. Topics, for example, will integrate work from several different subject areas. Individual lessons in music and P.E. form part of each child's week. R.E. is provided as a separate lesson as well as being incorporated where appropriate in the topic work. P.S.C.H.E. may also be separate or incorporated. Computing is incorporated throughout the curriculum to develop skills and provide a broader experience and depth of knowledge.

English

Children first acquire language through listening, thinking and talking. These early skills remain vital as they grow older and are the foundation for the development of reading and writing.

Our small teaching groups at Pratts Bottom give valuable opportunities for discussion and co-operation. Children are encouraged to listen carefully and to express themselves clearly to adults and other children. Our aim is to develop courtesy and confidence in listening and speaking.

In KS1 the children are grouped for phonics sessions each day and the main scheme followed is Letters and Sounds.

Most children at Pratts Bottom learn to read through the Oxford Reading Tree scheme which extends into Key Stage 2. We also have a wide range of supplementary material to meet the needs of individuals. The teaching of reading continues throughout the school, with particular

attention to comprehension and information finding. Our own well stocked school library is supplemented by reading corners in every classroom.

Children are given opportunities to write for many purposes, often inspired by their own direct experience. Fluency is encouraged by the process of drafting with the chance it gives to reflect on the use of words and on the need for clarity of punctuation and spelling. Children are encouraged to take care in the preparation of their work and pride in its presentation. The school is currently looking at a new spelling scheme for across the school.

Mathematics

The mathematics teaching at Pratts Bottom aims to equip the children with numerical skills, to enrich aesthetic and linguistic skills, to develop the powers of logical thought, to provide a means to explore the environment, to develop an awareness of the uses of mathematics in the world beyond the classroom. The children should learn that mathematics will frequently help them solve problems they meet in everyday life or understand better many of the things they see and provide opportunities for them to satisfy their curiosity and to use their creative abilities.

Our most important aim is to maintain and increase their confidence, to make use of their mathematical skill and understanding shown by the ability to express ideas fluently, to talk about the subject with assurance and to be able to use the language of mathematics. To build up this confidence, practical experience of as many aspects of mathematics as possible is essential.

Maths involves confidence in dealing with problems of measurement of many kinds, shapes, length, area, perimeter, money - its composition and use - weight and balance, pulleys and levers, slopes gradients, speeds, time, clocks, calendars and timetables, capacity, conservation of liquids, symmetry and the more formal rules of the manipulation of figures.

Science

The science teaching at Pratts Bottom aims for the scientific development of the pupils in our care. It is based on the encouragement of rational thinking, of ways of finding out about their world and environment, of willingness and ability to seek and use evidence. It involves the gradual building of a framework of ideas (concepts and knowledge) through experiment and testing and the use of these ideas to make sense of further experience. It includes the growth of readiness to be independent in thinking but open to new evidence and to be critical of one's own ideas and the ideas of others. The classroom activities will be a combination of physical skills, process skills, attitudes and concepts.

Design Technology

"The aims of our proposals for design technology are to prepare pupils to meet the needs of the 21st century: to stimulate originality, enterprise, practical capability in designing and making and the adaptability needed to cope with a rapidly changing society". Children take part in regular model making exercises and are encouraged to plan and evaluate their work carefully. They are given experience with a wide range of tools and materials and also taught skills in focused practical tasks.

Information Technology

All of the children have regular "hands on" experience of computers. The programs used cover many areas of the curriculum and are updated regularly. Each classroom has a bank of computers linked to the network and printer/s. All networked computers have access to the Internet. Whilst children are protected by "fire-walls" to the Internet, parents and children are required to sign an agreement to the safe/correct use of the Internet.

Music

Music is divided into two areas: "Performing and Composing" and "Listening and Appraising". Every class has musical opportunities over the year. Most weeks we have whole school singing, our children sing very well and learn a variety of songs that are often performed to parents. Musical instrument lessons are taught by visiting peripatetic teachers from the Bromley Youth Music Trust (BYMT) and are offered to children at a charge; please see the school office for more information.

P.E. and Health Education

All children have regular P.E. lessons covering gymnastic and athletic activities, games and dance. We make use of the school's large playing field for a variety of outdoor activities. We follow the National Curriculum guidelines and the Val Sabin for Dance.

We employ sports coaches to give particular skilled instruction in a variety of sports. Last year the children enjoyed football, rugby, netball, cricket, tennis, swimming and athletics.

Due to the number of children, extra sporting activities are arranged within the Small Schools Cluster. Last year we took part in kwik cricket, football and rounders as well as inter school sports skills activities.

Children are given practical experience of the value of exercise and fitness, together with teaching on other aspects of health and drug abuse. The school achieved Healthy School Status in October 2007, confirming the hard work done in school by the children, staff and parents to promote healthy eating, a healthy lifestyle and a healthy learning mind. We continue to promote a healthy lifestyle in order to maintain our Healthy Schools Status.

Our sex education programme is delivered to the upper Key Stage 2 class by the local health authority nurse who is attached to the school. Parents are invited to see the content of her lesson prior to it being given to the children and the view of any parent not wishing their child to take part is respected.

Religious Education and Collective Worship

An assembly is held every day. Once a week our local vicar, or the travelling ministry team takes our assembly. Under the 1944 Education Act, Section 25, parents have the right to withdraw their child from religious education and worship. We end our week with a celebration assembly on a Friday afternoon; all parents are invited to attend.

Art

Our aims for teaching Art in the school are that the children should undertake a balanced programme of art, craft and design activities, which will build on previous work and take account of earlier achievements. The children will have the opportunity to work individually, in groups or as a whole class. They will have the experience of working in 2 and 3 dimensions in a variety of scales. They will use various materials and processes e.g., drawing, painting, printmaking, collage, modelling and constructing. They will evaluate their work and the work of others. They will have the opportunity to understand and appreciate art in various genres and styles from a variety of cultures. We also offer an after school Art club for a small charge.

History and Geography

Humanities encompasses history and geography and the children work on specified themes or topics which cover the requirements of the National Curriculum. The main aims are to develop the children's interest and knowledge of their environment, its history, geography and cultural heritage and the ability to acquire information from various sources and record findings in the appropriate way.

Inclusion

As a school we believe in developing every child no matter what their individual strengths or weaknesses. We want every child to achieve their potential which includes those who are gifted, talented or have special educational needs.

Special Needs

Our school aims to meet the needs of every child and we acknowledge that some pupils will require special attention at some time during their school career. These children may have learning difficulties or other needs such as speech problems or hearing loss or a medical condition which affects their learning. We work very well with other outside agencies that are available to advise and support us if required. Our documentation is up to date with the SEND Code of Practice. We know our children very well and quickly identify any difficulties, once identified; strategies of support are put in place. We work very closely with parents to support their children.

More Able Children

Children who have a particular gift in a specific subject area are extended by all staff with work being differentiated as and when necessary. Those who have a particular talent are also extended and any outside school activities and achievements are celebrated.

Homework

In the school, homework is set by the class teacher on a weekly basis using our online homework platform and a weekly homework club is offered for those who wish to do this at school.

We appreciate parental support with homework. We are aiming to prepare the children for the homework that they will be expected to undertake at Secondary School.

Parental Concerns

If there are concerns about your child's academic progress or a personal/social issue, please see the Class Teacher in the first instance. If the problem cannot be resolved with the Class Teacher, the Head of School will become involved.

If it is not possible to resolve the issue with the Head of School, there is a formal procedure that can take over, which involves our Chair of Governors.

Anti-Bullying Policy

We do not tolerate any form of bullying at Pratts Bottom Primary. We expect all children to treat each other as they would like to be treated.

Race Equality, Cultural Diversity and Inclusion

We pride ourselves in celebrating differences and welcome all races, cultures, socio-economic groups, abilities/disabilities and gender, whilst upholding traditional British Values. We are committed to an inclusive education for all.

EXTRA CURRICULAR ACTIVITIES

All adults working with our children are “police checked” by the Disclosure Barring Service.

After school clubs are run from 3.30 to 4.30 p.m. unless otherwise stated from Monday to Friday.

We currently offer martial arts, gym, touch-typing and choir clubs after school. Lunchtime clubs held, are Art and Craft, Dancing, Gardening, Running and Reading.

If your children decide to join a club they have made a commitment and we expect them to attend regularly.

PARENTS AND SCHOOL

We consider close links between home and school to be very important.

The Dearing Report says "Parents must accept that the responsibility for the education of young children is one they share with the school: they handicap their child for life if they do not give the school the support the child needs to give of his or her best".

Upon joining the school, all parents are required to sign the school's Home School Agreement. This agreement outlines what the school expects from the parents and identifies what the parents should expect from the school in return. This establishes the basis of a firm partnership between the school and the parents. The children are an integral part of this partnership. We have therefore included a section in our agreement that refers to the expectations the school has of them. It is important that all children understand the purpose of this agreement and we ask that children in years 2 and above sign the document. A copy of the Home School Agreement is attached.

Consultation evenings are held once a term when parents can see the work their children have done and discuss progress.

It is usually possible to see a teacher after school on minor problems but it is preferable to make an appointment for matters that require a longer discussion.

Parental help in the school is welcome but a check by the Disclosure Barring Service has to be carried out before any parents can work independently with children. We also rely on parents for help with transport for games fixtures and outings. Again, we are compelled to check driving licences and insurance cover to protect the children. It is also required that children under the age of 12 years and below 135cm must travel with a booster seat. In such cases, parents are required to provide these for their child.

GENERAL INFORMATION

School Uniform

It is expected that all children will wear school uniform. It is designed to be simple and practical, solving the daily problem of what to wear and above all it gives a sense of "belonging" to the school and a pride in personal appearance.

The girls' uniform is (please note colours) :

Green or grey skirt, pinafore dress or tailored trousers

White blouse or polo shirt

Green sweatshirt/fleece/cardigan

White, green or grey socks or tights

Summer dress - green and white - striped or checked

Flat heeled, sensible black shoes - no slingbacks

Green/yellow stripe ties (optional)

Hair must be tied back and accessories should be in green, black, white or brown.

The boys' uniform is (please note colours) :

Grey long/short trousers

White shirt or polo shirt

Green sweatshirt/fleece

Grey socks

Sensible black shoes

Green/yellow stripe ties (optional)

Green sweatshirts/fleeces/cardigans with the school name as well as white polo shirts and T-shirts with the school name, black shorts, green caps/ski hats are available to purchase online through Price and Buckland <https://shop.price-buckland.co.uk/prattsbottom>. You will need to register your name and password to place an order. Book and PE bags with the school logo are available from Price and Buckland. School ties are optional and are available in either 39" or 45" lengths or elasticated. Other items of school uniform are available from most departmental stores.

P.E. and Games - please note colours

All children are expected to change for P.E. and your child will need:

Plimsolls - preferably elasticated sides or Velcro

Shorts - bottle green, black, navy or white

T-shirt - School/plain white

P.E. kit should be kept in a bag which must be at school every day.

All children need a tracksuit for outside P.E. in colder weather. This should be a dark colour, either black, navy or dark green. Trainers are acceptable for outdoor games lessons.

An old shirt/overall for Art/Craft work is ideal.

All articles of clothing, bags and personal possessions should be clearly marked with your child's name.

Staff cannot accept responsibility for children's personal property.

Children are not allowed to wear jewellery to school. In the case of a child having pierced ears, only studs should be worn. Earrings cannot be worn during games or P.E. lessons and therefore the children must be able to remove them themselves. There have been reports of P.E. accidents whereby the back of an earring has become entangled in apparatus and part of the ear lobe has been torn off. Earrings may be taped over by the child.

School Bags

Children need only bring a green book bag to school to carry their reading books and homework folder. Year 6 pupils may bring a larger bag when projects are in progress and additional books are needed. Please do not put drinks into bags as leakages can damage books.

Medical

The School Nurse visits the school to carry out checks on hearing, vision and development. Parents are notified if their child is to have a medical so that they can attend.

We do need to have your home/work telephone numbers and that of a close relative/friend so that we have another contact if you are unavailable and your child is ill.

Medication

If your child needs to take prescribed medicine (prescribed 4 times a day) during school hours, the medication should be brought to the school office for safe keeping. Medicine will only be accepted if prescribed by a doctor and properly labelled with:

the name of the child

the dosage

name of pharmacist (to whom reference may be made if there is any doubt about dosage)
and accompanied by a written instruction.

Parents will be asked to sign a form giving permission for the administration of any medication and whilst every care will be taken to ensure the correct dosage, the school will not be held responsible for any mis-dosage.

Medicine to be taken three times a day is not required to be administered during the school day.

Mobile Phones, Hand-held Computer Games, IPODs, MP3 Players etc.

Mobile phones are not permitted in school. Likewise, other similar hand-held computer games are expensive if lost or damaged, can be disruptive in school and therefore are not permitted.

School Meals

We want to encourage the children to eat a healthy balanced diet. During the year the children learn about healthy lifestyles to support our Healthy School Award. The catering company who provide the school lunches try to give a balanced diet. The cost of school meals are currently £2.20 per day / £11.00 per week.

The ParentComms payment system is a simple and quick way for you to pay online for anything from dinner money to your children's school trips and after-school activities. You will be able to keep track of their meal account balances as these will be shown online in real time. In order to use this facility, you will need to register for an account at www.schoolgateway.com and this will link with your child(ren).

When children wish to change from school dinner to a packed lunch or vice versa, at least one complete week's notice should be given. If your child is allergic to any particular food please inform us.

Packed Lunches

Children may bring their own packed lunch in a named container. It should be placed on the lunch trolley before school. **Due to children in the school being allergic to nuts, we ask that no nuts be brought into school, e.g., no peanut butter sandwiches.** As many sweets contain traces of nuts, we also request that sweets be left at home and not included in packed lunches. As part of our Healthy Schools programme, we try to encourage healthy packed lunches and do not allow sweets, chocolate or fizzy drinks in packed lunches.

Water

Children are encouraged to drink water throughout the day to keep hydrated and aid learning. A healthy school water bottle can be purchased from the school office so that children have access to water throughout the day. A hydrated brain learns better.

Milk

For your child to have milk you must make sure that you register at www.coolmilk.com. If your child is under five they are entitled to free milk and if they are over five then it costs approximately £15 for the term but you do need to register your child before they can receive their milk.

National Fruit Scheme

We are lucky to be included in the free fruit scheme and as a very small school, all our children benefit from this at morning break.

Travel Plan

As part of our Healthy Schools initiative we have looked at ways to promote a healthier lifestyle by walking to school whenever possible. We have in place an active travel scheme, which means we encourage every child to come to school by another means rather than car each week. We currently have a number of children who scoot to school each day. Those who live further afield can park in the car park of the local public house, as agreed with the landlord, morning and evening so that every child has the opportunity to walk at least part way to and from school. This initiative also helps to ease congestion outside the school, making the area a safer environment.

Pratts Bottom Primary School		
School Term Dates 2017 - 2018		
Term	Dates	Teaching days
Autumn 1 2017	Monday 4th September 2017 to Friday 20th October 2017	33
Half Term 23rd October – 27th October		
Autumn 2 2017	Monday 30 th October 2017 to Wednesday 20 th December 2017	38
Christmas Break		
Spring 1 2018	Tuesday 2 nd January 2018 to Friday 9 th February 2018	27
Half Term 12th – 16th February		
Spring 2 2018	Monday 19 th February 2018 to Thursday 29 th March 2018	29
(Good Friday 30 th March, Easter Monday 2 nd April)		
Easter Break		
Summer 1 2018	Monday 16 th April 2018 to Friday 25 th May 2018	29
(Bank Holiday 7 th May)		
Half Term 28th May – 1st June		
Summer 2 2018	Monday 4 th June 2018 to Friday 20 th July 2018	34
TOTAL		190
Summer Break		
<p><u>Inset Days</u></p> <p>Monday 4th September 2017 Tuesday 5th September 2017 Tuesday 2nd January 2018 Wednesday 3rd January 2018 Monday 4th June 2018</p>		
Total Inset Days 5		



PRATTS BOTTOM PRIMARY SCHOOL

Home School Agreement

We are proud to be a small village school that offers children a welcoming and secure environment in which to learn and develop as young people.

We aim for the highest attainment for all our pupils, through high quality teaching, in a well-managed and structured environment.

As a school we believe in mutual respect and self-discipline and encourage each individual to be happy, helpful, and hardworking.

❖ The school will:

- a) Actively encourage children to do their best at all times so that they may achieve their full potential through a broad and balanced curriculum.
- b) Encourage children to respect all adults and children in the school with the adults in school leading by example.
- c) Encourage children to take care of their surroundings and others around them to ensure a happy and safe environment in which to learn.
- d) Hold regular meetings with parents to discuss their child's educational and social progress at school.
- e) Set homework in Maths and English on a regular basis for all children, with occasional topic work. We will monitor homework to ensure that it is appropriate for each child.
- f) Discuss with parents any concerns or problems that affect their child's work or behaviour.
- g) Keep parents informed through newsletters and notices about special events.
- h) Present parents with a topic web at the beginning of each term to outline what teachers aim to teach.
- i) Follow the behaviour policy and ensure that all children are treated in a fair and respectful manner.
- j) Provide the children with the opportunity to explore other cultures and different aspects of society that they will meet in life, in order to be a more informed citizen for the 21st Century.

❖ The Parents will:

- a) Support the school's behaviour policy.
- b) Make sure that their child arrives at school in good time – 8.40am to begin at 8.45am, and is collected promptly at the end of the day – 3.30 pm.
- c) Make sure their child attends regularly and provide a phone call/email or note of explanation if the child is absent.
- d) Understand and respect the decisions made by the school and treat its members of staff with respect.
- e) Inform the school if they have/had any involvement with outside agencies EG Social Care, Speech and Language etc.

- f) Try to participate in our active travel scheme.
- g) Attend open evenings to discuss their child's progress.
- h) Support their child with homework and other opportunities for home learning.
- i) Where possible make appointments, e.g. doctors or dentist outside of school hours.
- j) Ensure that holidays are taken during the set school holiday periods.
- k) Ensure that their child follows the school uniform requirements

❖ **The child will be helped and encouraged to remember our special promises:**

Treat others as we would like to be treated.

Do our best in all that we do.

Listen to each other; we don't interrupt.

Tell the truth; we are honest and we don't tell lies.

Be polite and respectful to all adults; we are not rude in the way we speak or act.

Look after our own, others' and the school's property.

❖ **The child will be helped and encouraged to remember our special playtime promises:**

Be kind to each other

Think before we act

Take good care of equipment

Use equipment for its purpose

Share

Listen to adults and Year 5 Playleaders

Tidy up

❖ **Together we will:**

- a) Encourage and help the children to keep to the school's special promises.
- b) Support the child's learning to the best of our abilities to allow them to achieve their full potential.
- c) Identify and address any special needs that a child may have, within the resources available to the school.
- d) Adhere to the behaviour and attendance policies (see website)

I/We agree to support the school in the ways mentioned above.

Signed.....(Parent/Carer)

Date.....

Signed.....(Head of School)

Date.....

Signed.....(Child)

Date.....